

## **Information Resources Committee – Progress Report, May 13, 2003**

### **Committee composition**

Bowen, Brian (Chair) – six meetings since Aug, 2002  
Carraway, Coralie (0)  
Malhotra, Arun (5)  
Rudd, Ken (4)  
Schesser, Kurt (5)  
Rambarran, Richard; Issenberg, Barry (3)  
Mian, A.M (4)  
Pattany, Pradip (4)  
Powell, Thomas (3)  
O’Connell, Mark (3)

Other faculty and interested parties: Dr. Richard Bookman, Dr. Rudolph Werner, Daniel Robledo, Chris Bogue, Brad Rohrer, Nick Pikarsky, Scott Temares, Aileen Chen, and others.

### **Issues addressed**

#### **Updated web site: <http://structure.med.miami.edu/irc>**

This contains the IRC mission statement, current committee composition, most recent progress report to school council, UMSM departmental IT contact list, and old committee reports (thanks to Dr. Malhotra).

**IT contact person in each department:** This task was completed and described for the School Council in the progress report of 11/12/02. The next step is to use this list as a starting point for identifying the individual in each department who will be responsible for the official web pages of that department and who will act as an intermediary between the departmental faculty and the Web Development Group (as originally proposed Dr. Gardner).

**Web policies:** This has been the primary issue discussed by the committee at all meetings. We had presentations in 2002 from Dr. Lanny Gardner (Chair, Web Advisory Committee) and Mr. Juan Reyes (Director, Risk Management), regarding Web policies for UMSM, as noted in the previous progress report of 11/12/02. Subsequently, the committee reviewed the latest version of the UMSM Web Development Manual and submitted a list of comments/suggestions for improving the Manual to Dr. Gardner (see attachment). The list was favorably received, although no significant action was taken primarily as a result of personnel changes in the IT/ Web Development group in early 2003. Following the April announcement of his appointment as director of the Web Development Group, Steven Teitelbaum addressed the IRC regarding his goals for the development of the UMSM web site. This initiated a collaborative effort in which Steve

has encouraged the participation of IRC members in the development of a “new” Web Policy Manual. This collaborative effort is the current focus of the IRC.

**UM / JMH IT guidelines:** This issue was raised in the previous report and refers to the problems that some departments, notably Anesthesiology, have encountered in attempting to satisfy the requirements of UMSM and JMH regarding computer systems, components, and Web policy. These problems were described for the committee by Dr. Tom Powell, Asst Professor and Director Anesthesiology Information Systems. We were informed that the primary problems could be addressed by a JMH IT committee that meets periodically; however, we have had no follow-up on this issue yet.