

Information Resources Committee – Progress Report, Nov 12, 2002

Committee composition

Bowen, Brian (Chair) – three meetings since Aug, 2002
Carraway, Coralie
Malhotra, Arun
Rudd, Ken
Schesser, Kurt
Issenberg, Barry
Meneghini, Luigi
Mian, A.M
Pattany, Pradip
Powell, Thomas
O’Connell, Mark

Other faculty and interested parties: Dr. Richard Bookman, Dr. Rudolph Werner, Mike Elliott, Daniel Robledo, Chris Bogue, Brad Rohrer, and others.

Issues addressed

IT contact person in each department: This is an issue remaining from the 2001-2002 IRC (chaired by Dr. Malhotra). After meeting with Chris Bogue (Director, Medical Information Technology), it was decided that we would complete the list of IT contact persons, focusing on the academic departments of the medical school. The goal is to have a person in each department who will act as liaison between MNS and departmental faculty – initially for the purpose of distributing to the faculty copies of software licensed to UMSM. Each individual may also serve as a liaison between the Web Development Group and departmental faculty – as suggested by Dr. Lanny Gardner.

Web policies: This has been the primary issue discussed by the committee. We have had presentations from Dr. Lanny Gardner (Chair, Web Advisory Committee) and Juan Reyes (Director, Risk Management) regarding Web policies for UMSM. I also reported to the committee on my discussion with Dr. Mary Sapp (Office of Institutional Planning and Research) regarding the principles (no central ok; Web page content is the responsibility of “unit head” – department head, institute head, individual researcher, or designee) that guided the development of UM Web policy under her direction. Our committee initially discussed the Web policies of UM, which differentiate between Official Web pages, Research/Instructional Web pages, and Personal Web pages. There appeared to be conflicts between the UM policies for Research/Instructional Web pages (Section 3.8 “Web pages relating to research or instruction may reside on any server,” and Section 3.9 “Web pages related to research and instruction ... are not required to ... follow official design guidelines...”) and proposed policies for UMSM. Subsequently, Dr. Gardner outlined the recently revised committee structure and individuals responsible for the development of UMSM Web policy. He indicated that the revised UMSM Web

Policy manual would be circulated to the committee for its review and input. We have not yet received that document (message posted on the UMSM Web site, under Web Development Group, “The University of Miami School of Medicine Web Site / Development Policy Manual is in a final review stage and will be posted shortly”). Mr. Juan Reyes indicated that all departmental Web pages are currently being reviewed by the Web Development Group and by him. His review focuses on clarification of the status of resident physicians who are employees of JMH (yet participate in teaching and research conducted by UMSM departments).

UM / JMH IT guidelines: Some departments, notably Anesthesiology, have encountered problems in attempting to satisfy the requirements of UMSM and JMH regarding computer systems, components, and Web policy. These problems (eg, the accessibility of JMH patient data) were described for the committee by Dr. Tom Powell, Asst Professor and Director Anesthesiology Information Systems. Mike Elliott (CIO UMSM) indicated that the primary problems could be addressed by a JMH IT committee that meets periodically. The IRC has not had any follow-up on this issue yet.